

Resources

Insured Services, Medical Services Branch - 2019

SASKATCHEWAN PAYMENT SCHEDULE ONLINE BILLING EDUCATION:

This is a comprehensive course that outlines the process involved in the billing cycle from submitting and reconciling claims, to the appropriate application of the service codes. The course is appropriate for beginners, as well as those with more advanced billing knowledge and is designed to be flexible. Start and stop at your leisure! Your progress will be saved for you to resume when convenient as, depending on the participant's knowledge, the course could take between hours or days to complete.

To sign up for this free offering, just click on the following link:

<https://msbonlinebillingcourse.litmos.com/self-signup/>

Enter the required information and use the following code: **OLBC**

You will need to complete a basic User Profile upon signup, requiring only an email address for your User Name and a valid password, consisting of the following criteria:

- Minimum of 8 characters
- 1 upper case
- 1 lower case
- 1 number
- 1 special character

To start the course, you will be presented with a list of the modules under the course, along with a button to "Start the Learning Path". You can choose to start at the top and work to the bottom or click on any module in the sequence. Alternatively, you can exit the module you are working on at any time (using the orange 'exit' button in the right corner) and come back later or you can move onto another module of your choice.

You will require a current Physicians Payment Schedule to facilitate you in the course, which can be found at this link: <https://www.ehealthsask.ca/services/resources/establish-operate-practice/Pages/Physicians.aspx>.

BILLING INFORMATION SHEETS:

The following billing information sheets are available upon request by contacting the Claims Analysis Unit at (306)-787-3454 or (306)-787-3457, Fax: 306-798-0582:

- Consultations
- TOD Premium Chart
- EMR Eligible Service Codes
- ER Coverage
- General Billing Information
- GP Service Codes
- Hospital Care
- Minor Procedures
- Shadow Billing
- Surcharges

GENERAL BILLING INQUIRIES:

Claims Analysis Unit, Medical Services Branch – (306)787-3454 or (306)787-3457, Fax: (306)798-0582

Analysts are available from 8:00 am to 5:00 pm to provide assistance and can:

- answer questions about why a claim was rejected and provide you with an explanation, and/or instructions on how to resubmit.
- assist you with the correct process for submitting a service for which there is no applicable service code in the payment schedule.
- assist you with finding a code if you cannot locate it in the payment schedule.
- assist you with discrepancies with your pay lists and return files.