



**TERMS OF REFERENCE**  
**SMA HEALTH INFORMATION COMMITTEE**  
*(Formerly eHEALTH COMMITTEE)*  
**June 2011**

**Composition**

The Committee shall consist of:

- (a) the chairman, and
- (b) up to six members, and
- (c) one patient representative.

Members shall be chosen to represent a balance of information technology expertise and perspective.

Representatives from other stakeholder groups will be invited to attend committee meetings on an as-needed basis.

**Functions**

The Committee shall:

1. Determine the needs of Saskatchewan Doctors for information systems to help us serve our patients;
2. Prioritize information systems policies and actions with a view to providing the most value to patients and doctors;
3. Collaborate with representatives of eHealth Saskatchewan, Health Regions and other health care professionals to build an efficient and effective information system for patients and all who support them;
4. Promote best practices for using information technology to benefit patients in Primary Care, Specialty Practice and Hospitals including integration of these areas;
5. Consider such other matters as may be referred to it by the Board of Directors;
6. Liaise and consult with the national C.M.A. Health Information Technology Committee on pan-Canadian initiatives of value to Saskatchewan physicians;
7. Liaise and consult with other technology providers to review and recommend new technology innovations that may be of value to Saskatchewan physicians;
8. Co-ordinate certification and delivery of information technology related CME for physicians.

**Quorum**

A simple majority of the Committee constitutes a quorum.

**Minutes**

The minutes of the Committee's meetings shall be distributed to members and to the Board of Directors.