

PROTECTING YOUR PERSONAL HEALTH INFORMATION

Privacy of personal health information is a fundamental right of health care in Canada and guided in Saskatchewan by *The Health Information Protection Act* and its regulations.

As your doctor, I give you the following assurances when you provide my staff or me with your personal health information (PHI). I will:

- Only collect the least amount of PHI required for your care and treatment.
- Give you access to your PHI and, if requested, make copies of them at a reasonable cost.
- Give you the right to request and assist with any amendments to your PHI.
- Only share your PHI with those who have a need to know and the least amount necessary for purposes of providing or supporting your care or as required by law.
 - Examples of who we may share your PHI with: other health professionals or providers, health care institutions, Ministry of Health.
- Ask your permission to share your PHI for other purposes.
- Use de-identified information whenever possible.
- Discuss with you how to manage your consent through masking or an alternative method, if requested.
- Keep your information secure and retain or destroy these records in an industry recognized confidential manner.
- Advise you if your PHI is stolen, lost or improperly accessed or disclosed.
- Provide you with our clinics policies and procedures, if requested.

For more information or questions, please contact our privacy officer:

To make a complaint to the Saskatchewan Information and Privacy Commissioner, call 1-877-748-2298.