

SASKATCHEWAN MEDICAL ASSOCIATION
CONTINUING MEDICAL EDUCATION
APPLICATION FOR BENEFITS

First name: _____ Last name: _____

Cheque payable to: as above

OR Corporation name: _____

Address: _____ City: _____ Postal code: _____

Phone: _____ Email: _____

CLAIM DETAILS (Complete a separate form for each claim)

Description/Name of event: _____

Location: _____ Event dates: _____

Registration fees: \$ _____

(copy of receipt and verification of attendance required)

Transportation (taxi/airline): \$ _____

(taxi/airline receipts and itineraries required)

Transportation (vehicle rental) \$ _____

Transportation (mileage) \$0.4535/km x # _____ km = \$ _____

Accommodation and meals # _____ days x \$300 = \$ _____

(flat rate for days attending event)

Days away from practice: # _____ days x \$200 = \$ _____

(flat rate for regular working days away from practice to offset physician overhead)

Reference materials: \$ _____

(receipts required)

Computer/hardware: \$ _____

(receipts required)

Total: \$ _____

Signature: _____ Date: _____

Return to:

Continuing Medical Education Fund
Email: cme@sma.sk.ca
Fax: 1-306-653-1631

OFFICE USE

Received: _____ Code: _____

Opening balance: _____



SASKATCHEWAN
MEDICAL ASSOCIATION

Continuing Medical Education Fund

- One application per CME activity is accepted, so include all related expenses and associated receipts with the application. Further submissions related to the same CME activity will not be accepted.
- Funds are allocated per calendar year. Unused funds from a previous year will carry over for one year only.
- Applications with all supporting documentation must be received by January 15 after the year in which applied funds are due to expire. (i.e. unused funds from 2018 are carried and added to 2019 funds. Any 2018 funds not used by January 15, 2020 will expire.)
- Physicians who start practice after July 1 would be eligible for a maximum half entitlement in their first calendar year. Those starting practice after October 1 are eligible only in the next calendar year.
- Physicians, whose eligibility requirements change such as leaving the province, must submit applications with all supporting documentation prior to the effective date of change or relocation.

Reimbursable expenses

- Registration fees: Conventions or meetings, including conferences providing there is a recognizable medical education component. Proof of payment including course dates, location and description are required. Certificate of attendance is required.
- Transportation: Economy airfare, taxi receipts, parking receipts. Vehicle travel costs for out-of-town travel reimbursed at the current mileage rate. Receipts are required.
- Maintenance: An allowance of up to \$300 per day is available for items like meals and accommodation for out-of-town events. This applies to days while attending the CME. Proof of registration and attendance are required.
- Overhead: An allowance of \$200 per day per regular working days away from practice may be claimed by self-employed physicians.
- Computer hardware: \$750 of the CME allotments may be used for computer hardware purchases. Handheld devices (e.g., iPhone, Android, iPad) and laptops are reimbursable if used for CME related purposes. Accessories to these are not reimbursable. Receipts are required.
- Reference materials: Literature, books, journals, medical software, subscriptions (e.g., Uptodate). Receipts are required.

Eligibility and amounts available

To apply, a physician must:

- a. Reside in Saskatchewan at the time the application is made.
- b. Be providing clinical services or engaged in an administrative role that interacts with physicians providing clinical services.
- c. Be licensed with the College of Physicians and Surgeons of Saskatchewan and be a resident and practising in Saskatchewan for at least six months.
- d. The amount a physician is entitled to in any calendar year is based on level of activity:

Salaried/Contract

Full-time (Over 20 hrs/week)

Part-time (10-20 hrs/week)

Casual (less than 10 hrs/week)

Entitlement

Full Benefits \$3,000/year

Half Benefits \$1,500/year

Ineligible

Fee for Service

Gross payments to MSP

Over \$60,000

\$30,000 - \$60,000

Less than \$30,000

Full Benefits \$3,000/year

Half Benefits \$1,500/year

Ineligible

Further information may be obtained from the Saskatchewan Medical Association at 306-244-2196 or 1-800-667-3781, or by email at cme@sma.sk.ca. Mailing address: 201-2174 Airport Drive, Saskatoon, Sask. S7L 6M6.



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